

Multi-Disciplinary Professional Development Information for County Offices

**Course Description:**

This course will integrate curriculum reform with teaching strategies in a variety of subject matter areas. The purpose of this course is to assist educators in developing comprehensive teaching plans and actions that are standards-based. A variety of technologies may be used in the delivery of these courses.

**Fall 2017 - INTD 883**

**Spring 2018 - INTD 884**

**Summer 2018 - INTD 885**

**Region 2 CISC Board Members**

As the assistant/associate/deputy superintendent of your county, you are the local faculty responsible for finalizing and verifying the enrollment.

**How do you earn the hours?**

Each unit of credit is based on 15 hours of instructional contact. The hours may be earned in combination with a variety of delivery systems, i.e., an ETN program of two hours followed by a two-hour workshop conducted by a curriculum specialist. The educator can then count four hours towards the unit of credit.

**What is required?**

- Each participant's attendance must be verified by the facilitator using an attendance sheet. You need to provide an attendance sign-in sheet for each program and keep a copy on file.
- Regional & Continuing Education **does not roll hours** from one term to the next—educators must keep track of 15-hour increments on their attendance sheet and **use separate forms** if they wish to apply hours to different terms.
- The final enrollment requesting the units requires your signature verifying the information to be true and accurate.
- You may, at your discretion, require additional course work in order to earn the requested credit.
- If there is no sign-off by you, no credit will be granted. Your signature is required on the enrollment verification form.
- A late fee of \$10.00 per class will apply after the following dates:
  - **Fall 2017:** Due December 1, 2016 (Official Transcripts available after December 31)
  - **Spring 2018:** Due May 1, 2017 (Official Transcripts available after May 31)
  - **Summer 2018:** Due August 1, 2017 (Official Transcripts available after August 31)
- **All hours submitted for credit must have occurred within the last 12 months.** No future hours will be considered for credit.
- **Fees are \$60 per unit of credit. Fees are subject to change.**

**How to start:**

The enrollment/attendance verification form and educator information is now available online at <http://rce.csuchico.edu/teachers/multidisciplinary>. You may want to link this site to your own website to facilitate access for individual educators. It will be their responsibility to maintain this record. Verification forms may be submitted at any time during the semester. A verification form is required for each educator and course (i.e., two forms need to be completed to enroll in INTD 880 and INTD 881). These courses are graded credit/no credit and do not meet degree or credential requirements. The maximum number of units that can be earned in a single term is ten.

**How to access grades information:**

Currently enrolled students can access grades through the **CSC Portal** or at [www.csuchico.edu](http://www.csuchico.edu). If they've never logged on or do not know their Chico State ID, they may contact Continuing Education at 898-6105 to obtain more information.

Official Transcripts can be requested through the Student Records office via mail at: California State University, Chico, Student Records and Registration, Chico, CA 95929-0720 Attn: Transcripts. A printable request form is available at [www.csuchico.edu/sro](http://www.csuchico.edu/sro).